

June 12, 2025  
Regular Meeting

BE IT REMEMBERED, that on the 12<sup>th</sup> day of June, A.D., 2025 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of Claims: ACTION REQUIRED
6. Approval of Previous Minutes as follows: May 8, 2025 Regular Meeting; May 12, 2025 Special Meeting; May 22, 2025 Regular Meeting; ACTION REQUIRED.
7. TxDOT to provide Monthly Updates.
8. Spread in the Minutes – Texas Association of Counties Risk Management Pool Workers Compensation Program recognizes Willacy County for Zero Lost Time in 2024.
9. Spread in the Minutes – Melissa “Missy” Muniz Willacy County Tax Assessor/Collector has successfully completed 18 hours of educational training and has met her required hours for 2025 year (60) hrs.
10. Discussion and Action to approve 12 month service renewal agreement between Willacy County and VTX1 for accounts: 49240-2, 12255-2, 26491-7, 18704-8, 41646-6, 23405-7, 20850-0, 17610-3, 57247-6, 12278-9, 44423-3, 54138-8, 44791-8. ACTION REQUIRED.
11. Discussion and Action to update and approve Willacy County Authorized Representatives for VTX1 accounts. ACTION REQUIRED.
12. Discussion and Action to accept bank depository contract with First Community Bank. ACTION REQUIRED
13. Discussion & Action to approve replacing Air Condition Unit at the Annex Building, to be paid out of Capital Funds. ACTION REQUIRED.
14. Approval of Monthly Reports. ACTION REQUIRED
15. Approval of Travel Request. ACTION REQUIRED.
16. Approval of Treasurers Report. ACTION REQUIRED
17. Approval of Budget Amendments. ACTION REQUIRED

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18. Approval of Tax Collector Report. ACTION REQUIRED
19. Review of Special Claims.
20. Review monthly reports on jail count.
21. Review of monthly employee overtime report.
22. EXECUTIVE SESSION:
  - a. Confer with Commissioners Court legal counsel regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to VTCA Government Code, Section 551.071 (a) and (2).
  - b. Deliberation regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to V.T.C.A Government Code, Section 551.071 (a) and (2).
  - c. Confer with Commissioners Court legal counsel regarding legal issues with real estate acquisition, pursuant to V.T.C.A., Government Code, Section 551.071.
23. ACTION RELATIVE TO EXECUTIVE SESSION:
  - a. Possible Action.
  - b. Possible Action.
  - c. Possible Action
24. Adjourn.

THE COURT MET:  
PRESENT:

|                                  |                            |               |
|----------------------------------|----------------------------|---------------|
| Aurelio Guerra, Jr.,             | County Judge,              |               |
| Micaela "Kelly" Zamorano-Alaniz, | Commissioner, Precinct 1,  | <b>ABSENT</b> |
| Mario Tijerina,                  | Commissioner, Precinct 2,  |               |
| Henry De La Paz,                 | Commissioner, Precinct 3,  | <b>ABSENT</b> |
| Ernesto Garcia,                  | Commissioner, Precinct 4,  |               |
| Annette Hinojosa,                | County Attorney,           |               |
| Maria Del Carmen Maldonado,      | County Auditor,            |               |
| Elizabeth Rios,                  | County Chief Deputy Clerk, |               |

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:  
Sergio Sustaita

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1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call/Establishment of Quorum – Commissioners Micaela “Kelly” Zamorano-Alaniz and Henry De La Paz – **ABSENT**
3. Pledge / Invocation – Commissioner Ernesto Garcia
4. Public Comments – None

Agenda # 5  
IN REGARDS TO APPROVAL  
OF CLAIMS

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of Claims, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6  
IN REGARDS TO APPROVAL OF  
PREVIOUS MINUTES AS FOLLOWS:  
MAY 8, 2025 REGULAR MEETING,  
MAY 12, 2025 SPECIAL MEETING  
AND MAY 22, 2025 REGULAR  
MEETING

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of previous minutes as follows: May 8, 2025 Regular Meeting, May 12, 2025 Special Meeting and May 22, 2025 Regular Meeting. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 7  
TXDOT TO PROVIDE  
MONTHLY UPDATES

Presentation by Sergio Sustaita with TxDOT to provide monthly updates on FM 490 and FM 1425 Projects.

Agenda # 8  
SPREAD IN THE MINUTES –  
TEXAS ASSOCIATION OF  
COUNTIES RISK MANAGEMENT  
POOL WORKERS COMPENSATION  
PROGRAM RECOGNIZES WILLACY  
COUNTY FOR ZERO LOST TIME  
IN 2024

As per the Chairman, spread in the minutes – Texas Association of Counties Risk Management Pool Workers Compensation Program recognizes Willacy County for Zero Lost Time in 2024.

Agenda # 9  
SPREAD IN THE MINUTES –  
MELISSA “MISSY” MUNIZ  
WILLACY COUNTY TAX  
ASSESSOR/COLLECTOR HAS  
SUCCESSFULLY COMPLETED  
18 HOURS OF EDUCATIONAL  
TRAINING AND HAS MET HER  
REQUIRED HOURS FOR 2025  
YEAR (60) HOURS

As per the Chairman, spread in the minutes – Melissa “Missy” Muniz Willacy County Tax Assessor/Collector has successfully completed 18 hours of educational training and has met her required hours for 2025 year (60) hours.

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Agenda # 10

DISCUSSION AND ACTION TO  
APPROVE 12 MONTHS SERVICE  
RENEWAL AGREEMENT BETWEEN  
WILLACY COUNTY AND VTX1 FOR  
ACCOUNTS: 49240-2, 12255-2,  
26491-7, 18704-8, 41646-6, 23405-7,  
20850-0, 17610-3, 57247-6, 12278-9,  
44423-3, 54138-8 AND 44791-8

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of 12 months Service Renewal Agreement between Willacy County and VTX1 for accounts: 49240-2, 12255-2, 26491-7, 18704-8, 41646-6, 23405-7, 20850-0, 17610-3, 57247-6, 12278-9, 44423-3, 54138-8 and 44791-8. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 11

DISCUSSION AND ACTION TO  
UPDATE AND APPROVE WILLACY  
COUNTY AUTHORIZED REPRESENTATIVES  
FOR VTX1 ACCOUNTS

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval to update and approve Willacy County Authorized Representatives for VTX1 Accounts: Add Commissioner Micaela Zamorano-Alaniz and remove Commissioner Eliberto Guerra, Accounts Payable add Klarissa Salazar and remove Libna Sarmiento. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 12

DISCUSSION AND ACTION TO  
ACCEPT BANK DEPOSITORY  
CONTRACT WITH FIRST  
COMMUNITY BANK

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval to accept Bank Depository Contract with First Community Bank. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 13  
DISCUSSION AND ACTION TO  
APPROVE REPLACING AIR  
CONDITION UNIT AT THE ANNEX  
BUILDING, TO BE PAID OUT OF  
CAPITAL FUNDS

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of purchasing one (1) Air Condition Unit at the Annex Building for the amount of \$16,900.00, to be paid out of Capital Funds. In addition, to approve payment upon invoice received with the recommendation of Commissioner Mario Tijerina if possible for service to be done on a Saturday, a day that the Public will not be impacted or the Employees. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 14  
IN REGARDS TO APPROVAL  
OF MONTHLY REPORTS

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of Monthly Reports, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 15  
IN REGARDS TO APPROVAL  
OF TRAVEL REQUEST

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia that the following travel requests be approved:

1. County Treasurer, Ruben Cavazos to Sugarland, Texas on September 15-18, 2025.
2. District Attorney's Office, First Assistant District Attorney, Nereyda Morales Martinez and Albert Osorio to Fredericksburg, Texas on June 17-20, 2025. (To be paid out of Fund 56).

Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 16  
IN REGARDS TO APPROVAL  
OF TREASURER'S REPORT

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of Treasurer's Report, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 17  
IN REGARDS TO APPROVAL  
OF BUDGET AMENDMENTS

Motion was made by Commissioner Tijerina, seconded by Garcia for approval of Budget Amendments, as received and presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 18  
IN REGARDS TO APPROVAL  
OF TAX COLLECTOR'S REPORT

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of Tax Collector's Report, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 19  
IN REGARDS TO REVIEW  
OF SPECIAL CLAIMS

As per the Chairman, Review of Special Claims.

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Agenda # 20  
REVIEW OF MONTHLY REPORTS  
ON JAIL COUNT

As per the Chairman, Review of Monthly Report on Jail Count. There was a total of 82 Inmates including 2 U.S. Marshals Inmates.

Agenda # 21  
REVIEW OF MONTHLY EMPLOYEE  
OVERTIME REPORT

As per the Chairman, Review of Monthly Employee Overtime Report.

- Agenda # 22  
EXECUTIVE SESSION:
- (A) CONFER WITH COMMISSIONERS  
COURT LEGAL COUNSEL REGARDING  
PENDING OR CONTEMPLATED  
LITIGATION AND/OR NEGOTIATIONS  
INVOLVING THE COUNTY, ITS EMPLOYEES,  
OR ITS INTERESTS, PURSUANT TO VTCA  
GOVERNMENT CODE, SECTION 551.071 (A)  
AND (2)
  - (B) DELIBERATION REGARDING PENDING OR  
CONTEMPLATED LITIGATION AND/OR  
NEGOTIATIONS INVOLVING THE COUNTY,  
ITS EMPLOYEES, OR ITS INTERESTS,  
PURSUANT TO V.T.C.A. GOVERNMENT  
CODE, SECTION 551.071 (A) AND (2)
  - (C) CONFER WITH COMMISSIONERS COURT  
LEGAL COUNSEL REGARDING LEGAL  
ISSUES WITH REAL ESTATE ACQUISITION,  
PURSUANT TO V.T.C.A., GOVERNMENT  
CODE, SECTION 551.071



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Agenda # 23  
ACTION RELATIVE TO EXECUTIVE  
SESSION:

- (A) POSSIBLE ACTION.
- (B) POSSIBLE ACTION.
- (C) POSSIBLE ACTION.

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia to take no action on item numbers 23 a, b and c. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia that Court Adjourned. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.